THE ULTIMATE GUIDE TO

Pinecrest Elementary

SCHOOL INFORMATION FOR PARENTS

School Hours

Pre-K – 1st Grade: 8:20 AM – 1:50 PM
2nd – 5th Grade: 8:35 AM – 3:05 PM

***Wednesdays:**
All grades dismissed at 1:50 PM

Arrival

- Pre-K (Meyer, Garcia) & KG: SW 102nd Street – 8:00-8:20 AM
- Pre-K (Munoz and Pinillos): SW 57th Ave – 8:00-8:20 AM
- 1st Grade: SW 104th St. – 8:00-8:20 AM
- 2nd & 5th Grade: SW 104th St. – 8:00-8:35 AM
- 3rd & 4th Grade: SW 57th Ave. – 8:00-8:35 AM

Dismissal

- Pre-K & 2nd-4th Challenge: SW 57th Ave.
- KG: SW 102nd St.
- 1st Grade, 2-4th Global: SW 104th St.
- 5th Grade: SW 102nd St.; on Weds: SW 104th St.
- Older siblings go to younger siblings location.

Early Checkout

- **Early checkout is not permitted within 30 minutes of dismissal.**
- Pre-K – 1st Grade: no checkout after 1:20 PM.
- 2nd – 5th Grade: no checkout after 2:35 PM.
- **On Wednesdays:** no checkout after **1:20 PM (all grades).**
- Come to the office, show your ID, sign your child out, then we will call your child to the office.
- **PLEASE DON'T CALL AHEAD.** Students stay in class until an authorized adult arrives and signs them out.

Tardy Pass

- **BOTH SIDES** – Complete both sides of the tardy pass.
- At the office, leave the smaller side with us; your child takes the other side to class.
- Got an absence alert? Give us 24 hours to update any attendance after we receive documentation.

Absences

- Report all absences through the parent portal or email 4421attendance@dadeschools.net
- Minimum attendance for the day is 2 hours.
- **Be fever-free for 24 hours without medication before returning to school.**
- You can view your child's attendance in the parent portal.

A reminder...

Consistency helps. Please try to keep your child's regular dismissal routine whenever possible. Avoid last-minute changes. **PLEASE DO NOT** request dismissal changes very close to dismissal time; it may be difficult to locate the student in time.

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Everyday School Life

WHAT TO KNOW, WHAT TO DO, AND HELPFUL RESOURCES

Forgotten Items & Lunch

- After the **two-week grace period**, please do not drop off forgotten items.
- To purchase school lunch, please go to **www.paypams.com.**
- Students who forget their lunch or water will be provided with both at school.

Medication at School

- **Students may not self-carry any medications** (including EpiPens, prescription medications or over-the-counter medications).
- **Students cannot self-administer medication at school.**
- All medications require completed nurse paperwork.
- Contact the school nurse at 305-667-5779 for forms and questions.

Volunteering

- All volunteers must be Raptor cleared (**app.raptortech.com**).
- **Only register as a Level 1 volunteer.**
- For questions, call (305) 995-2995 for the volunteer helpline.

School Programs & Resources

PEP Clubs – Read and save the email

Clubs have different start and end dates. The email contains meeting days, times, pickup info and payment instructions.

Sports

- www.dadecountysports.net
- 305-233-0000

Aftercare: YMCA of South Florida

- www.ymcasouthflorida.org
- 305-357-6622

Uniforms

- Students must follow the M-DCPS dress code.
- Uniforms can be purchased at approved vendors: **academiccouture.com.**
- Uniforms are also available through the School Store on the PTA website.

Before You Call

1. Listen to voicemail. The answer may already be in the message.
2. Check the website. Dates, schedules and announcements are there.
3. Check WhatsApp. Great for general parent-to-parent questions.

Still need us? Call! We're happy to help!

Communication 101

Keep contacts current. Make sure your phone number and email are up to date in the parent portal. **Teachers are teaching and may not be able to respond during the school day.**

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SCHOOL INFORMATION FOR PARENTS

Contacts & Quick Reference

WHO TO CONTACT, WHERETO GO, AND IMPORTANT DATES

Who Do I Contact?

Start with your child's teacher for any classroom or academic questions.

• Classroom / Academics	Your child's teacher	(Contact teacher directly)
• Attendance	Ana Alvarez	4421attendance@dadeschools.net
• Registration	Bianca Bland	bbland@dadeschools.net
• Treasurer / Payment Issues	Priscilla Manent	pmanent@dadeschools.net
• Gifted / EP & Pre–K–2 Guidance Counselor	Ms. Portela	terrific@dadeschools.net
• Grades 3–5 Guidance Counselor	Susie Kondrat	skondrat@dadeschools.net
• IEP / ESE	Amy Giner	amyginer@dadeschools.net
• EP / ESE / IEP Scheduling and General Inquiries	Vai Godhania	vai@dadeschools.net
• Media Center Specialist / PEP Clubs	Cristina Lundblad	clundblad@dadeschools.net
• ESOL / PEP Clubs	Michelle Garcia	mgarcia20@dadeschools.net
• PTA (School Events)	PTA	info@pinecrestpta.com
• PTA (School Store)	PTA	schoolstore@pinecrestpta.com
• Assistant Principal, Pre–K–2 & ESE	Heather Parker	hparker@dadeschools.net
• Assistant Principal, Grades 3–5 & Testing	Maria Mayo	marialmayo@dadeschools.net
• Principal	Suzette Fraginals	sfraginals@dadeschools.net

Student Portal Login

- **Login:** StudentID@students.dadeschools.net
- **Password:** 2-digit birth month + 2-digit birth date + 2-digit birth year + first and last initial
- **Example:** Mary Smith, Jan. 1, 1990 → 010190ms

Portal Cheat Sheet & FAST

- **Grades + attendance** — Parent Portal → Gradebook
- **Report cards** — Parent Portal → Report Card
- **Mobile app** — Apps → Student Grades
- **FAST results** — Copy the 6-character Statewide Assessment Reports Access Code, then open the Florida Family Portal
- **FAST Family Portal** — fl-familyportal.cambiumast.com/#/

Applications & Passes

- **VPK Applications** — Go to Admissions Application in the M-DCPS Parent Portal
- Pinecrest uses the VPK lottery application process
- Applications open October 1
- Children must turn 4 on or before September 1, 2027
- **Middle School Applications** — Go to Admissions in the Parent Portal
- **Transfers** — Go to Choice Transfer under Admissions
- **Walker's Pass (Grades 2–5 only)** — email sfraginals@dadeschools.net and CC vai@dadeschools.net

Important Dates

Interims

- 9/18/2026
- 11/19/2026
- 2/19/2027
- 4/30/2027

Report Cards

- 10/23/2026
- 1/22/2027
- 4/2/2027
- 6/10/2027

Save this page...

Keep these contacts, links, and dates handy so the answers you need are easy to find.