



# PINECREST ELEMENTARY SCHOOL

## “Where great things happen every day!”

### REGISTRATION POLICY & DOCUMENTATION

#### Entries new to Miami-Dade County Public Schools

- Proof of age (one of the following)
  1. Original birth certificate (preferred)
  2. Passport
  3. Baptismal certificate
  4. An insurance policy in force for at least two (2) years
  5. Transcript of records showing age on the child’s records stating date of birth
  
- Proof of address (two of the following must be presented)
  1. Broker’s or attorney’s statement of parents’ purchase of residence, or properly executed lease agreement and/or
  2. Current homestead exemption card and/or
  3. Electric deposit payment or electric billing statement, showing name and service address
  
- Health and immunization requirement - students enrolling in school for the first time or transferring into Miami - Dade County public school from out-of-state or from another country, must present proof of a physical exam completed within 12 months prior to entry date.
  - The following forms are required
    1. Student health examination, DH-3040
    2. Florida certificate of immunization, DH-680
  
- School Records (1<sup>st</sup> - 5<sup>th</sup> grade only)
  - Verification of credits earned for grade placement
  
- VPK students
  - Certificate of Eligibility, signed and dated from [www.vpkhelp.org](http://www.vpkhelp.org)

#### Transfers from another Miami-Dade County Public School

- Parent or legal guardian must bring a withdrawal slip from sending school
- Proof of address with name of parent/guardian